



Finchingfield St John the Baptist C of E Primary Academy

SEND Information Report – September 2021

This document has been produced in accordance with the Special Educational Needs Code of Practice 2015. This document was produced by the school's Inclusion Manager and has been shared with staff at school.

At Finchingfield St John the Baptist CofE Primary Academy we strive to support all children to enable them to achieve. We believe that quality teaching is vital to children's success in school. However we also know that sometimes additional support is required to help all children achieve their targets.

The Inclusion Manager at Finchingfield St John the Baptist C of E Primary Academy is: Miss M Raymond

The Governor SEND representative is: Lisa Vohmann

The role of the Inclusion Manager is to oversee the provision for all additional needs in the school. The Inclusion Manager works closely with Class Teachers to assess and monitor children who may not be making steady progress. Together, they then plan interventions that aim to support the individual's needs. The Inclusion Manager makes regular contact with outside agencies that are able to offer more specialised advice to the school and parents.

Children and Families Bill 2013

The Children and Families Bill takes forward the Governments commitments to improve services for vulnerable children and support strong families. It underpins wider reforms to ensure that all children and young people can succeed, no matter what their background.

The Government has been transforming the system for children and young people with special educational needs and disabilities (SEND), so that services consistently support the best outcomes for them. The Bill extended the SEND system from birth to 25, giving children, young people and their parents/carers greater control and choice in decisions and ensuring needs are properly met.

It takes forward the reform programme set out in Support and aspiration: A new approach to special educational needs and disability: Progress and next steps by:

- replacing statements and learning difficulty assessments with a new birth- to-25 Education, Health and Care Plan, extending rights and protections to young people in further education and training and offering families personal budgets so that they have more control over the support they need;
- improving cooperation between all the services that support children and their families and particularly requiring local authorities and health authorities to work together;
- requiring local authorities to involve children, young people and parents in reviewing and developing provision for those with special educational needs and to publish a 'local offer' of support.

What is the Local Offer?

- The Local Offer was first introduced in the Green Paper (March 2011) as a local offer of all services available to support disabled children and children with SEN and their families. This easy to understand information sets out what is normally available in schools to help children with lower-level SEND as well as the options available to support families who need additional help to care for their child. The Essex Local Offer can be found at <http://www.essexlocaloffer.org.uk/>.

What it does?

- The Local Offer aims to provide parents/carers with information about how to access services in their area, and what they can expect from those services. With regard to Education, it lets parents/ carers and young people know how school and colleges will support them, and what they can expect across the local settings. Key questions and statements have been put together by Essex as a guideline for schools.

Below are Finchingfield St John the Baptist CofE Primary Academy's answers.

This forms our School Offer:

1) How does Finchingfield St John the Baptist CofE Primary Academy know if children need extra help?

At Finchingfield we believe that Qualify First Teaching (QFT) is the starting point for all learning. When identifying children who need additional support our teachers monitor, assess and set targets for individual children. If, after classroom intervention, a child is still not making the progress we had hoped, teachers liaise with the Inclusion Manager.

Parents also play a key role in the identification of a child who has additional needs. Parents are encouraged to come in and meet with the class teacher to voice any concerns that they have. The class teacher may then refer them to the school Inclusion Manager for further advice and support if appropriate.

2) What should I do if I think my child may have special educational needs?

We would encourage any parent who thinks that their child has a special educational need to come in to school to meet with the class teacher. School staff can then advise parents, offering support, advice and next steps.

3) How will I know how Finchingfield St John the Baptist CofE Primary Academy supports my child?

At Finchingfield we believe that it is important to work with parents as well as children. Teaching staff keep parents up to date with their child's progress at two parent consultation appointments a year and an end of year report with the opportunity to meet with the class teacher to discuss.

In addition to this, we also write and review three One Plans a year for children on our Special Educational Needs and Disabilities (SEND/Inclusion) register. These One Plan reviews give parents, children and teachers the opportunity to meet and discuss progress and next steps for individual children who are receiving additional support. Within these reviews the school will also talk about the types of support the school are offering their child.

If your child has an Educational Health Care Plan (EHCP) the school will also hold an annual review meeting that is child centred. Within this meeting we will discuss the long term targets and support for your child's needs. Where appropriate we will invite all other professionals involved with your child's education and health care to these reviews.

Parents are warmly welcomed to contact the Class Teacher should they have any questions or concerns.

4) How will the curriculum be matched to my child's needs?

At Finchingfield St John the Baptist CofE Primary Academy we teach a varied, skills based curriculum. The children at our school are encouraged to learn with independence and curiosity. Classes are supported by skilled Learning Support Assistants (LSA)/Inclusion Support Assistants (ISA). Every class teacher is responsible for every child in their class and they provide a relevant, interesting and differentiated curriculum which caters for all children in their class. Where a child has an EHCP, additional support will be provided in relation to their needs, however we believe that all children require independence and we do not encourage adults to be working with one individual all day, every day. Additional support may take a variety of forms.

From time to time we also provide specialist equipment for individual children. These are usually recommended by outside agency staff e.g. a writing slope, grips, or easy hold scissors.

5) How will you help me to support my child's learning?

At meetings between school staff and parents, class teachers will give you advice on how to support your child, both academically and pastorally. At Finchingfield St John the Baptist CofE Primary Academy we also encourage the children to know their own targets.

The Inclusion Manager may also meet with you to discuss specific targets that will help you to support your child.

Specialist outside agencies also work with some individuals and they will also make recommendations of things that parents can do at home to support their child.

6) What support will there be for my child's overall well-being?

The school provides a wide variety of pastoral support:

- Members of staff are readily available (such as class teachers, LSAs, ISAs and the Inclusion Manager) to work with children who need additional well-being support and mentoring.
- Specially trained members of the Canonium Learning Trust team work with individuals who have specific needs e.g. Looked After Children, bereavements, difficulties outside of school or social needs.
- For those children with specific medical needs the Inclusion Manager will implement a Care Plan, with support from the School Nursing Team. A variety of school staff also receive relevant training for conditions such as epilepsy and epipen use.

7) What specialist services and expertise are available at or accessed by the school?

At times it may be necessary to consult with outside agencies to receive their more specialised expertise. We work with:

- Inclusion Partners
- Social Services
- Family Support Team
- Speech and Language Therapy Team
- Occupational Therapy Team
- Community Paediatrician
- Educational Psychologists (on a time limited basis)
- EWMHS (Emotional Well-being and Mental Health Service)
- School Nursing Team
- Local Hospitals and clinics, in regards to paediatric care

8) What training have the staff supporting children and young people with SEND had or are having?

Staff at our school have a wide range of knowledge and training as a body. We have members of staff who have specialised in:

- Autistic Spectrum Disorder
- Visual Impairment
- Speech and Language Needs and Therapy
- Hearing Impairment
- Social and Emotional Needs
- Diabetes, Allergies and Epilepsy

9) How accessible is the school environment?

At Finchingfield St John the Baptist CofE Primary Academy we have access to the school buildings by stairs/steps and wheelchair ramps. We also have two disabled toilet facilities.

10) How will the school prepare and support my child when joining Finchingfield St John the Baptist CofE Primary Academy or transferring to a new school?

We warmly welcome and encourage parents to come and visit our school before they complete the admissions process. We believe it is important that we are right for the child and the best way of deciding that is to come and meet us, talk to us and see what we are all about.

Where a child with Special Educational Needs and Disabilities is joining Finchingfield St John the Baptist CofE Primary Academy, the Inclusion Manager likes to meet with parents. We then meet the child and have the opportunity to discuss any worries they have. We try to build a successful transition by organising transition visits, a transition photo book (where applicable) and by liaising with adults involved with the child's care.

When children leave Finchingfield St John the Baptist CofE Primary Academy we do a thorough hand over to local secondary schools. Staff liaise between schools to help provide the best transfer as possible. Where a child has an EHCP school will ensure that parents and outside agencies are involved in school selection, visits and transfer. We will arrange additional visits to the child's new secondary school during the spring and summer term, where appropriate, to ensure a smooth transition.

11) Who can I contact for further information?

For further information about SEND and support at Finchingfield St John the Baptist CofE Primary Academy please contact the Inclusion Manager (SENDCO), Miss Raymond on 01371 810423 or office@finchingfieldacademy.com. You can also refer to the Trusts Inclusion Policy, which is reviewed and updated on an annual basis.